

Intellectual Property;

All written materials- articles, forms, disclaimers, brochures, photos, artwork, but not limited to these, prepared, authored, received, during the work of this committee by committee members is done with the understanding that the work is done by GPCA representatives, and that all material prepared and received is Intellectual Property of the GPCA. Exceptions by individual contract between member and GPCA may be allowed

Pinscher Press Editor

As stated in the Constitution/Bylaws, this position shall always be subject to the final authority of the GPCA Board of Directors. The Board can appoint a new editor at their discretion.

Goal: To produce a quality publication reflecting the German Pinscher Club of America, its business and the German Pinscher breed.

Objective: To provide the membership with a quality quarterly publication following the guidelines set by the GPCA Board that will inform, interest and update the readership about the German Pinscher Club of America and the German Pinscher breed.

Job Description: Determine the content of each issue from articles and reports submitted. Other tasks include editing articles, setting deadlines, inserting photographs, having the issue copied, and mailing the issue.

Deadlines: Are the tenth of each month that the PP is published. Those months are: January, April, July, and October.

This committee may consist of an Editor and an Assistant editor.

Guidelines:

1. Each issue must be mailed by the last day of the month that it is published.
2. The editor must collect the monies for the ads and send it to the treasurer. The editor must keep a record of all ads placed. If the treasurer receives a payment from for an ad she must inform the editor.
3. The spring issue must have the listing of the current GPCA members unless the extension of paying membership dues is extended.
4. The spring edition should also include the application for membership.
5. Each issue shall contain a disclaimer Such as: Pinscher Press Policy

The PP is a nonprofit newsletter published quarterly. No articles may be republished without the written permission from the Pinscher Press. PP welcomes editorials, submitted articles and ads, however, Publisher's receipt of materials is not a guarantee of publication. The Publisher assumes no responsibility for the return, Loss or damage of any submitted materials. The appearance of advertising in this publication does not constitute endorsement in any way by the Pinscher Press. ALL submissions must be print and or photo ready and sent to editor name and address e-mailed to: editor's e-mail address or editor's telephone number. If any ad or article is to be returned, it must be received with proper return postage and address.

6. The price for advertising in *Pinscher Press* must be in each issue.
7. The cover and back page of the *Pinscher Press* shall have no more than 1/4 page of explanation included in the ad price.
8. The cover of the *Pinscher Press*, after the National Specialty, is reserved for the BOB winner of the Specialty. There is no charge for this ad.
9. The issue after the National Specialty shall include: the minutes from the Board meeting, the minutes from the Annual Membership meeting, and the quarterly reports submitted by all committees. It shall also include the results of the all classes in the Sweepstakes and the results of all classes in National specialty.
10. All minutes of Board business printed in the *Pinscher Press* must be submitted to the President for their final approval. They should state: approved by President
_____ on _____ date
11. Each issue shall have an itemized Treasurer report, a report from the Recording and Corresponding Secretaries, A Membership report, a listing of officers and committees with contact information and quarterly reports from Standing committees. The results of any membership vote must be reported in the *Pinscher Press*. A listing of how Board members voted must accompany any item voted on by the Board and Officers.
12. The editor will publish articles at their discretion, but must be open minded when it the issues presented in the article are controversial.
13. Any ad from a Non GPCA member/organization or company shall pay the same prices for advertising as listed in the advertising costs.
14. The editor will be reimbursed from the general treasury for the cost of printing and mailing all issues of the *Pinscher Press*. Receipts for costs must be submitted to the treasurer in order to receive reimbursement.
15. Any editor appointed by the Board must have computer access, a program to do publishing and be willing to work towards the development an online *Pinscher Press*. **All Issues of the Pinscher Press will require board proofing and approval before publishing.**

Committee chairs must submit a quarterly report each quarter for publication in the Pinscher Press. If no committee action has occurred during a quarter that should also be reported. The yearly report required for the annual membership meeting will count as one of the quarterly reports.

By the authority of the GPCA Constitution/Bylaws, any committee member who does not follow these guidelines may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the Board may appoint a successor for the person whose service has been terminated.